

# UCI Division of Continuing Education

## Paralegal Certificate Program (Compressed Schedule) Summer 2024

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### Program Fee

The program fee is **\$8,650**. The program fee does not include required textbooks.

The **Payment Plan** consists of three payment installments **and a non-refundable participation fee of \$100**. These payment installments do not include fees for required textbooks.

**Payment #1 due at registration and includes non-refundable participation fee (\$2,983)**

Payment #2 due by Monday, July 8, 2024 (\$2,883)

Payment #3 due by Monday, August 5, 2024 (\$2,884)

Please note if payments are not submitted prior to the due dates listed above, **online course access will be removed, and you will not be allowed to continue in the program**. If you have questions about the payment plan, please contact Student Affairs & Students Services at [dce-services@uci.edu](mailto:dce-services@uci.edu)

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### Enrollment

- **Application Period: Thursday, April 18, 2024 – Thursday, May 23, 2024**
    - If the application form is submitted prior to Thursday, May 23, 2024, students are given one week to make their first payment installment. Please schedule submitting your form in accordance with when you can make your first payment installment.
  - **Payment and Refund Deadline: Monday, June 10, 2024**
    - There is a **limited number of seats** available in this program. Full registration, including program fee payment, is **required** to secure a seat. The Compressed Paralegal Application and Official Transcripts **do not** secure your seat.
    - **There will be no refunds after the refund deadline.** All refunds are subject to a \$300 non-refundable and non-transferable administrative fee except when the program is cancelled by UCI Division of Continuing Education. In the event the program is cancelled, a full refund of the program fee will be processed. UCI Division of Continuing Education refunds back to the original payer and in the original form of payment. Please allow a minimum of three weeks for processing. Candidacy, late, and drop fees are non-refundable and non-transferable.
  - **Students cannot to transfer to the part-time format after starting the full-time, compressed program.**
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### Textbooks

- Textbook costs are not included in the program fees. We strongly recommend students purchase all required textbooks at the retailer of their choice (e.g., Amazon.com) at least one week before courses begin to ensure availability and allow time for shipping. A textbooks list will be provided. Individual textbooks can be as high as \$200 or more.
- This program consists of 11 courses. All courses will be online.

If you have any questions about the program, please contact the Program Coordinator, Gina Cho, at [LegalPrograms@ce.uci.edu](mailto:LegalPrograms@ce.uci.edu) or 949-824-4598.