University of California, Irvine
High School Summer Institute in Law
Need-Based Scholarship Program

A limited number of students will be awarded complimentary enrollment in the 2018 High School Summer Institute in Law. Selection will be made by a Scholarship Committee based on the established evaluation criteria listed below.

**Evaluation Criteria**

Students must submit a Personal Statement, Application Form and Supporting Documentation to be considered for the need-based scholarship.

**Policies and Procedures**

1. **Personal Statement**
   Students must write their own Personal Statement. In 300-500 words, describe how this program relates to your personal and educational background and how you feel it will enhance and contribute to your academic plans for the future. Student must include information in their personal statement expressing their need for complimentary enrollment.

2. **Application Form**
   Complete the attached Application Form.

3. **Supporting Documentation**
   Students may submit documentation evidencing their need for complimentary enrollment. Documentation may include tax information or verification of qualifying for free lunch programs at their school.

4. **Submit Application**
   Applications are due by **11:55 p.m. on June 8, 2018.**
   Please submit the Application Form, Personal Statement, and Supporting Documentation, if appropriate, via mail, or fax to the contact information below.

   UCI Division of Continuing Education
   Paralegal Program Office
   P.O. Box 6050
   Irvine, CA  92616-6050
   (949) 824-1220 Fax

5. **Review**
   The Scholarship Committee, which will be appointed by UCI School of Law, will review all applications received by the deadline. The Scholarship Committee’s award determinations will be final.

6. **Award Notification**
   The awardees selected to receive a complimentary enrollment will be notified by July 13, 2018.

*Please do not send credit card information by email as this is not a secure method of transmission. To comply with PCI DSS requirements, UCI Division of Continuing Education will not accept or process any credit card payment information submitted by email.*
University of California, Irvine High School Summer Institute in Law Scholarship Program Need-Based Application Form

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<th>TITLE</th>
<th>FEE</th>
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<tr>
<td>High School Summer Institute in Law, 18SU #00049</td>
<td>$1,110</td>
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**DO NOT** email application form with payment information. Mail or fax the completed application form.

**STUDENT INFORMATION (Please Print):**

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Mailing Address

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High School

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<th>Date of Birth</th>
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Primary Phone  □ Cell □ Home □ Work    (    )

Alternate Phone □ Cell □ Home □ Work    (    )

Email Address

Name of High School

If scholarship not awarded, will you still be enrolling into the program?

☐ Yes ☐ No

**Parking Information**

Course fee does not include parking. Parking permits must be purchased directly from the Student Services office. Please contact the Student Services office at dce-services@uci.edu or (949) 824-5414 for more information.

**How FERPA Protects Student Information**

The disclosure of information from student records is governed by the Federal Family Educational Rights and Privacy Act of 1974 (FERPA) and university policies which protects the student’s right of privacy and safeguards the confidentiality of student records.

UCI Division of Continuing Education will only communicate with you, the student, directly regarding information about your academic and financial information. If you wish to release information to your parents, guardians, sponsors, or other third parties, please contact the Student Services office at dce-services@uci.edu or (949) 824-5414 for more information.

**Policy on Student Conduct and Discipline**

As a student enrolled in a UCI Division of Continuing Education course, you will have responsibilities outlined in our student conduct policy at dos.uci.edu/conduct/uci_policy.php

As a condition of enrollment, all students assume responsibility to observe standards of conduct that will contribute to the pursuit of academic goals and to the welfare of the academic community. Students who allegedly violate the University's standards of conduct will be afforded basic standards of procedural due process.

**Social Security Number.** Your Social Security number is requested by authority of the Regents of the University of California to verify your identity for accurate record keeping. Providing the number is voluntary.

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