

Concurrent Enrollment

Add Form

One form required per course with a unit value

1. STUDENT INFORMATION

UCIID#:

DCE ID#:

First Last M.I. Birthdate

Mailing Address City State Zip

Email Day Phone *SSN

*By Regental authority we request your social security number in order to verify your identity for accurate record keeping.

Gender Male Non-Binary
 Female Declined to State

2. COURSE

Information can be found in the UC Irvine Schedule of Classes at www.reg.uci.edu. Please see the Schedule of Classes for any grade option restrictions.

Year & Quarter Course Code Dept.-Number-Section Units
(ex: 2019 Fall) (ex: 60000) (ex: Anthro-2A-A)

Course Title Instructor's Full Name

Related Zero Unit Co-Requisite Course Code Section Grading Option: *Letter Pass/No Pass Audit
*Letter grades will be given unless P/NP or Audit option is selected

3. INSTRUCTOR/DEPARTMENTAL APPROVAL SIGNATURES

INSTRUCTOR'S APPROVAL (Not required for: ICS, Mathematics, Physics, Public Health, and Undergrad Bio Sci/Chemistry/Economics)

Sign Print Date

DEPARTMENTAL APPROVAL (See list below)

Sign Print Date

DEAN OR AUTHORIZED APPROVAL (Required after week 2)

Sign Print Date

The following schools/departments require additional signatures before enrollment can be processed.

School of the Arts – Obtain approval from the Arts Student Affairs Office in MAB 101.

School of Biological Sciences – Prior approval must be obtained from the Bio Sci Office in BioSci Bldg. 3, Room 1011, for all courses. Prerequisites for each course are strictly enforced. If a prerequisite has been met at an institution other than UCI, provide a copy of the appropriate transcript to BioSci (two courses per quarter only.) For full instructions please see: <https://www.bio.uci.edu/undergraduates/>. Grad courses also require instructor signature.

Department of Chemistry – Prior approval must be obtained from the Chem Department Office. Requests for enrollment in Chemistry courses must be submitted online: <https://www.chem.uci.edu/concurrent-enrollment>. For undergraduate courses, instructor's signature is not required. Pre-requisites are enforced. Transcripts required for verification.

Department of Comparative Literature – Graduate Level Courses must be approved by Graduate Advisor, Humanities Instructional Bldg., Room 243.

Department of Computer Science & Engineering – Courses cross-listed with ICS require ICS Departmental approval. See information for ICS.

Department of Earth System Science – Obtain approval from the Student Affairs Manager, Croul Hall, Room 3200B.

Department of Economics – Prior approval must be obtained from the Department Manager, Adam Cook, in Soc Sci Plaza B, Room 3225 for all courses. Instructor's signature is not required for undergraduate courses.

School of Education – Obtain approval from the School of Education Student Affairs Office – Education Room 2000.

School of Engineering – Prior approval must be obtained from the Undergraduate Student Affairs Office in Rockwell Engineering Center, Suite 305, for undergraduate courses only. Prerequisites are strictly enforced.

Department of English – Prior approval must be obtained from the Composition Program Manager in Humanities Instructional Bldg., Room 420 for the Writing 37 & 39 series.

Department of European Languages & Studies – Prior approval must be obtained from Dept. Chair or Graduate Advisor in Humanities Bldg., Room 243 for European Studies, French, German, Italian and Russian courses.

Donald Bren School of Information and Computer Sciences – All courses must have prior approval obtained from ICS Student Affairs Office, ICS 1, Suite 352. Please visit the ICS Concurrent Enrollment page (https://www.ics.uci.edu/ugrad/sao/Concurrent_Enrollment.php) on the first day of instruction to request an ICS course. Paper submissions are NOT accepted. Prerequisites are strictly enforced.

Department of International Studies – Approval for INTL ST 13 must be obtained from the Department of Economics. See information for Economics.

Paul Merage School of Business – Courses not available.

School of Law – Courses not available.

Department of Mathematics – Prior approval must be obtained from the Undergraduate Program Coordinator. Requests for enrollment in Mathematics courses must be submitted online: <https://www.math.uci.edu/undergrad-courses/course-registration-and-placement-information##5>. Pre-requisites are enforced. Transcripts required for verification.

Department of Physics – Department stamp required from Frederick Reines Hall, Room 4109.

Program in Public Health – Approval must be obtained from the Public Health Student Affairs Office – AIRB, Room 2010.

School of Social Sciences – Graduate level courses must be approved by Director of Graduate Affairs, 323 Social Science Tower.

Department of University Studies of Undecided/Undeclared UC Irvine Students – Dean, Aldrich Hall, Room 256.

**Note: Other departmental, school, or instructor deadline and policies may apply.

4. STUDENT SIGNATURE

I have read and understand the policies and procedures for enrolling Concurrent Enrollment courses. I understand the deadline for enrollment, refund and withdrawal.

Signature Date

5. RETURN THIS FORM

Return this form with required signatures and payment to UCI Continuing Education Student Services Office (Bldg. #234). For directions: https://ce.uci.edu/about/visit/student_services.aspx

For DCE Office Use Only

Course fee

Late fee

Total fees

Date Enrolled

Staff Initials