Business Essentials for Leaders
January 21 - 25, 2020

University of California, Irvine

Business Essentials for Leaders is a 5-day immersion that covers the necessary skills for every leader including: effective verbal and written communication, business and technical acumen, coaching and leadership abilities.

Course Listing
Day 1: How to Communicate Effectively at Work
Day 2: Effective Business Writing for Workplace Professionals
Day 3: Essential Excel Tools
Day 4: Leading Through Storytelling
Day 5: Foundations of Leadership

“This course is phenomenal for leaders and aspiring leaders. The principles taught can be immediately implemented into the workplace.”  Katie Thompson, Houzz

“The best thing about this course was the fact that within one day of learning from Marilouise, I have so much knowledge to take back into my current role. The DiSC© method was truly eye opening.”  Vishu Cheruku, VMWare, Inc.

“I chose UCI for my education needs because I value their reputation in the community and would recommend UCI Continuing Education to my peers!”  Persila Nia, Edwards Life Sciences

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